

HOUSE RULES

Delftse Student Gymnastics Association Pegasus

Version june 2024

Membership

Article 1 Rights of regular members

The rights of regular members are:

1. Attending general members' meetings, speaking there, and making proposals.
2. The right to vote.
3. Receiving association publications.
4. Terminating the receipt of association publications by means of a written request to the secretary.
5. Having visual and/or audio material removed from official Social Media, the official website, Cloud services, digital archives, and publications of the association, by means of a written request to the secretary.
6. Participating in activities organised by the association, excluding training sessions.
7. Submitting a request for a general members' meeting, as described in article 15 of the statutes.
8. Participation in training sessions.
9. Participation in competitions and/or activities organised by the Dutch Student Gymnastics Association (NSTB).

Article 2 Duties of regular members

1. Regular members are required to possess a valid sports facility card from the Delft University of Technology.
2. Regular members are obliged to pay an annual membership fee to the association.
3. Regular members are obligated to behave in accordance with the statutes, regulations, and decisions of the general members' meeting.

Article 3 Honorary members

1. The board is authorised to nominate an honorary member. After announcement on the agenda, the general members' meeting votes on this matter. The appointment of the honorary member follows immediately after approval.
2. Honorary members who possess a valid sports facility card have the same rights and duties as regular members, except for those mentioned in article 2, paragraph 2.
3. Honorary members who do not possess a valid sports facility card from the Delft University of Technology have the same rights and duties as regular members, except for those mentioned in article 1, paragraphs 6 and 7, and article 2, paragraphs 1 and 2.

Article 4 Dormant members

1. In addition to article 4, paragraph 1 of the statutes, the association also recognises dormant members.

2. If a regular member no longer possesses a valid sports facility card and has not deregistered, they become a dormant member.
3. Dormant members have the rights and duties as outlined in article 1, paragraphs 1, 2, 3, 4, 5, 6, and 7, and article 2, paragraphs 2 and 3.

Article 5 Alumni

1. In addition to article 4, paragraph 1 of the statutes, the association also recognises alumni members.
2. Alumni have the same rights as regular members, with the exception of those mentioned in article 1, paragraphs 1, 2, 6, and 8, and article 2, paragraph 1.
3. Alumni are not allowed to participate in competitions organised by the NSTB. However, they are allowed to participate in activities organised by the NSTB.
4. Alumni receive an annual invitation for the following events (if organised): the dies, lustrum events, galas, and the alumni training and drinks.

Article 6 Trial period

Before a person decides to become a member, they are allowed to participate in a training session, free of obligation, up to two times, provided they possess a valid sports facility card from the Delft University of Technology. Afterward, this person will only be allowed to participate in training sessions once they have become a member of the association.

Article 7 Ratio of student members to non-student members

The association distinguishes between student members and non-student members. The board monitors the ratio of student members to non-student members. The number of student members must never be less than seventy-five percent of the total number of members of the association. All members who are not enrolled at the Delft University of Technology or at an institution of higher professional education count as non-student members in this ratio.

Article 8 Punishment and correction

In case of failure to fulfil the obligations mentioned in article 2, the respective member will be warned in writing. In the event of repeated failure to fulfil one or more obligations, after the written warning, a member can be suspended for a period of up to six months, to be determined by the board.

Board

Article 9 Duties of the board

1. The execution of tasks necessary for the proper functioning of the associations.
2. Carrying out the decisions made in the general members' meeting.
3. Adhering to the provisions of the statutes.
4. Supervising the personal data of members in accordance with the General Data Protection Regulation (AVG).

Article 10 Powers of the board

1. Convening meetings
2. Announcing general disciplinary measures and against members if their behaviour warrants it.
3. Processing personal data on official Social Media, the official website, Cloud services, digital archives, and association publications.
4. Adhering to the provisions of the statutes.

Article 11 Duties of the chairman

1. General management of the association.
2. Coordination of the activities of fellow board members.

Article 12 Duties of the secretary

1. Minutes-taking during meetings.
2. Handling correspondence.
3. Timely announcement of general members' meetings to the members.
4. Drafting the annual report.
5. Maintaining the archive.
6. Ensuring the presence of the statutes and the internal regulations at each general members' meeting.
7. Processing requests for changes and/or deletion of personal data.

Article 13 Duties of the treasurer

1. Management of the association's funds.
2. Submitting a budget and a financial annual report during the annual meeting.
3. Collecting dues owed to the association.

General members' meeting

Article 14 General

1. During the general members' meeting, matters concerning the association are discussed. The general members' meeting can make decisions that are binding for the board and the members.
2. Decisions are only binding if at least one-tenth of the eligible voting members are present.
3. If there are not enough members present to make binding decisions, a new general members' meeting will be convened within fourteen days. This meeting can make binding decisions at any time, except for decisions as referred to in articles 16 and 17 of the statutes.

Article 15 Procedure

1. A general members' meeting may not take place during a public holiday or academic vacation.
2. Members have the right to add items to the agenda up to seventy-two hours before the general members' meeting. They must notify the secretary in writing. The secretary ensures that members can be informed of the added agenda items before the start of the general members' meeting.
3. If a member is present under the influence of alcohol or drugs, the chairman of the general members' meeting is authorised to suspend this person from the general members' meeting.

4. Members are expected to be informed, if possible, about the topics on the agenda. If this is not the case, the chairman of the general members' meeting is authorised to refuse these person(s) the floor.
5. The chairman of the general members' meeting is responsible for maintaining order during the general members' meeting.
6. The chairman of the general members' meeting has the right to adjourn the meeting indefinitely.
7. The chairman of the general members' meeting may grant the floor to a person present upon request. However, the chairman of the general members' meeting is not obliged to grant the floor to the same person on the same subject more than three times, unless this person appeals to the general members' meeting.

Article 16 Voting

1. The chairman of the general members' meeting inquires whether a vote is desired on all proposals and motions. If not, the proposal or motion is automatically accepted. If a vote is desired, the chairman determines the method of voting.
Voting on individuals is always done by written ballot.
2. Written voting is anonymous.
A ballot is valid if:
 - It is not signed.
 - It clearly states the name(s) of the candidate(s), where first and last names must be clearly stated.
 - It contains only what is allowed, specified before the voting by the chairman of the general members' meeting.
 - It is marked by the board.
3. An appointment or outcome is announced immediately during the general members' meeting.

Elections

Article 17 Interim resignation of board members

If the number of board members has fallen below the minimum stated in the statutes, the board convenes a general members' meeting within twenty-one days to address the filling of the vacancy(ies).

Article 18 Candidate board

The board announces a candidate board to the members in writing at least twenty-one days before a general members' meeting preceding the annual general members' meeting. During this general members' meeting, a vote on the candidate board will take place.

Article 19 Alternative candidate board

Up to fourteen days before the general members' meeting where the vote on the candidate board will take place, alternative candidate boards, consisting of at least three and at most five natural persons, can notify the secretary in writing. The board then announces this alternative candidate board to the members within seventy-two hours after receiving the written notification.

Article 20 **Election future board**

1. The proposed candidate board is voted on by the general members' meeting to determine whether they will be appointed as the future board.
2. In the event that there is one or more alternative candidate boards, each candidate board is given the opportunity to present themselves during the general members' meeting where the vote on the future board will take place. Subsequently, a vote decides which candidate board will constitute the final candidate board.
3. The appointed candidate board members are inaugurated into their positions during the following annual meeting.

Committees

Article 21 **General**

A committee is a group of members who take responsibility for tasks related to a specific aspect of the association to ensure successful completion. Committees are always under the leadership of the board, which holds ultimate responsibility for the functioning of the committees.

Article 22 **Tasks of a committee**

1. Performing activities necessary to fulfil the committee's objectives.
2. Keeping the board informed of progress within the committee.
3. Promptly alerting the board if the actions of the committee could harm the association.

Article 23 **Power of a committee**

1. Convening meetings.
2. Proposing initiatives within the committee's scope of responsibilities.
3. Recruiting prospective members for the committee.
4. Submitting expense claims to the treasurer for costs incurred in consultation with the board.
5. Processing personal data on official social media, the official website, cloud services, and association publications for committee purposes.

Article 24 **Treasury**

A committee can, upon request to the treasurer, be granted access to its own cash fund. In this case, a committee treasurer is appointed within the committee to manage the funds. The committee treasurer is responsible for reporting on behalf of the committee to the board at any time the board requires it.

Article 25 **Committee members**

1. Committee members are appointed and relieved by the general members' meeting.
2. Committee members must first be discharged before they can resign their membership.

Article 26 **Establishment and dissolution**

A committee can only be established or dissolved during a general members' meeting.

Finances

Article 27 **Association fee**

The amount of both the association fee and any adjusted fees shall be determined at least once per association year by the general members' meeting for the following association year.

Article 28 **Admission**

Upon joining as a member, one is liable for membership fees for the entire association year, unless one becomes a member during the period from February first until the end of that same association year. In this case, one pays a prorated fee.

Article 29 **Fines**

1. All amounts owed to the association must be settled within one month. After this deadline, the board is authorised to impose a fine.
2. If a member takes actions or fails to act resulting in fines/damages to the association, the board may hold that individual accountable for them.

Article 30 **Audit committee**

1. The audit committee is tasked with overseeing the financial policies of the treasurer.
2. The audit committee consists of at least two individuals who are not part of the board.
3. In the event of the premature resignation of the treasurer, the audit committee thoroughly reviews the financial management of the treasurer within thirty days of their resignation.

Final provisions

Article 31 **The house rules**

All articles in the house rules apply, except as provided in the statutes. Proposals to amend the house rules can be submitted by the board or by at least one-tenth of the eligible voting members. After submission, the board is obliged to convene a general members' meeting within four weeks where the proposals will be voted on.

Article 32 **Uncertainties**

In cases where the house rules and the statutes do not provide or where there is doubt about the interpretation, the board decides regarding the intent/meaning of the respective article.

Article 33 **Effective date**

House Rules D.S.T. Pegasus

These house rules came into effect on June fourth, two thousand twenty-four (04-06-2024).